

The Spahr Center
Board of Directors Meeting Minutes
March 11, 2019

Present: Whitney Hoyt; Ruth Dell; Vicki Marti; Stan Swanson; Andrea Devoto; Ricardo Segura, Bryan Cohen. Dana Van Gorder; as well as staff members Bri Silva and Leslie Gallen as guests
Absent: Marshall Grimes and Cathy Tennant

Whitney Hoyt called the meeting to order at 4:04 pm, and introduced Bri and Leslie. Dana thanked the Board and the staff for their support and the warm welcome.

Minutes of the February meeting were briefly discussed and it was agreed that the board members would review the minutes and provide their changes/feedback/suggestions to Bri Silva by March 18th. The revised minutes will be reviewed and approved at the next board meeting.

Dana made a recommendation to have select staff attend future board meetings. It was indicated that this happens periodically as necessary. The BOD application process was discussed and it was agreed that the application and requirements will be posted on the website, along with a request to contact the Center if interested.

It was agreed that BOD members names will continue to be listed on the website without the profiles as had been suggested/requested in the past.

Dennis Elder's and Robert Beadle's terms on the BOD expired last month. A discussion regarding giving them some recognition for their time and commitment over their years of service to the Center. It was agreed that they will receive a plaque, as well as be recognized at the event currently scheduled for June.

Dana provided his Interim ED report to the BOD, covering a range of observations as well as recommendations and actions that are and have been taken, both operational and programmatic. He provided a financial review and went over the Audit report. The audit did not find any irregularities and the financial condition of the Center is good, although every effort continues to be made to increase funding. Dana also presented a Spring Schedule of Communications, outlining the dates for the different campaigns and activities, largely focused on outreach to the top 100 donors, as well as to all other potential sources to increase our donations, grants, etc,

The BOD also discussed the Officers and BOD Committees. The officer slate is as follows: Whitney Hoyt (President); Ruth Dell (Vice President); Cathy Tennant (Secretary); Marshall Grimes (Interim Treasurer). Ricardo Segura will be appointed to the Treasurer role once the staff accountant position is filled.

Executive Director Search committee: Whitney, Ruth, Marshall and Vicki

Executive Committee: President, VP, Secretary and Treasurer

Finance committee: President; Treasurer, Bryan Cohen, ED

Development committee: Whitney, Ruth, Vicki, ED

Nominating committee: Andrea, Vicki (Whitney and Ricardo as needed).

The meeting moved to Executive session at 5:45 pm. And adjourned at 6:10 pm